

## **Mission Montessori Academy Policy for Tours, Visits and Observations**

September 2022

Pursuant to HB 2025

**Mission Montessori Academy Tour Policy:** MMA is available to conduct guided tours of the campus for current or prospective parents. The tours are conducted by the school registrar or other Administrator. Tours must be scheduled ahead of time. You can schedule tours by calling 480-699-4950 x 0.

**Mission Montessori Academy's Parental Classroom Visit Policy:** Current and prospective parents may participate in a classroom visit with pre-scheduled appointments for the following activities: Project Presentation, Cultural Day, Spirit Assembly, Child as Teacher, Park Day. Parents must have a pre-scheduled appointment. Parents are expected to follow the Mustang Code as well as observe the Student/Parent Handbook while on campuses. Parents will be expected to sign in upon arrival and out to leave the campus when the planned activity is complete.

**Mission Montessori Academy's Classroom Observation Policy:** Current and prospective parents may request to complete a classroom observation by appointment only. Parents will be given an observation questionnaire to complete during the observation. Parents will not be allowed to interact with the students or their own child if applicable. Parents will be accompanied by an administrator. The visit is not to exceed thirty (30) minutes.

*Tours, visits, and observation may be canceled if concerns related to the health and safety of students arise. Parents and prospective students' parents may reschedule once it is safe to do so.*