

**MINUTES OF THE BOARD OF DIRECTORS MEETING OF
MISSION MONTESSORI ACADEMY**

Date of Meeting: Oct. 6, 2022, at 8:15 p.m.

Location of Meeting: Via Zoom at this link
<https://us04web.zoom.us/j/78232014321?pwd=LhikXb8YE7JPZchrt1V5bTEZl7ArhX.1>

Pursuant to A.R.S. § 38-431.01, the following constitutes the Minutes of the Board of Directors meeting of Mission Montessori Academy.

1. The Board of Directors meeting took place via Zoom on Oct. 6, 2022, at 8:15 p.m.
2. All members of the Board of Directors were present at the meeting. A general description of the matters considered at the meeting consisted of the following:
 - A. Discussion and approval of Mission Montessori Academy's Enrollment CAP Policy which addresses program, class, and grade level capacity as set forth below:

Mission Montessori Academy will enroll all eligible students who submit a timely application, unless the number of applications exceeds the school's capacity as follows:

1. Program capacity, which includes:

- Availability of staff members (i.e., administrators, teachers, other certificated employees, classified employees, related service providers employed by the school, and related service providers contracted by Mission Montessori Academy) to implement all school programs
- Physical capacity of the school building and classrooms
- Availability of other resources needed to implement School programs

2. Class capacity

Student numbers will be capped at the following:

Kindergarten = 30

Classroom #3 = 18

Classroom #2 = 30

Classroom #7 = 24

Classroom #4= 20

Classroom #5 = 20

3. Grade level capacity

Grade level capacity will be capped at the following:

Kindergarten - 6 students per classroom

Classroom #3 1st grade = 6

2nd grade = 6

3rd grade = 6

Classroom #2 1st grade = 10

2nd grade = 10

3rd grade = 10

Classroom #7 1st grade = 8

2nd grade = 8

3rd grade = 8

Classroom #4 4th grade = 20

Classroom #5 5th grade = 20

Mission Montessori Academy may refuse to admit any pupil who has been expelled from another educational institution or who is in the process of being expelled from another educational institution.

The meeting opened at 8:20 p.m. with a Call to Order and a roll call by JoDene Tryon. All Board members were present.

Issue A was then presented for discussion by Joselyn Maike, Director of Schools, and discussed by the members of the Board. After due discussion, Michael Tryon moved for approval of issue A. This motion was seconded by JoDene Tryon. JoDene Tryon then called for a roll call vote of the Board: Michael Tryon voted to adopt the policy and JoDene Tryon voted to adopt the policy. Thus, by unanimous vote of the Board the policy set forth above in Issue A of Mission Montessori Academy's Enrollment CAP Policy was adopted by a unanimous vote of the Board.

No persons made statements or presented material to the Board during the call to the public or during the discussion of the new business.

Thereafter, JoDene Tryon adjourned the meeting without setting the date for the next Board of Directors meeting.

/s/ Michael Tryon, Secretary

Minutes Approved by: _____

/s/ JoDene Tryon, President